



APPLICATION FORM: Faculty Research Program

SECTION A: PERSONAL INFORMATION

(FRP)

1. Full Name and Title:

LAST NAME, First Name (Title)

2. Gender : F M

3. Addresses:

Home

Educational Institution

Telephone:

Telephone:

E-mail:

E-mail:

Communications about an award should be sent to: Home

Educational Institution

4. a) Academic Qualifications:

b) Position (e.g. Professor):

c) Discipline and/or department within institution:

5. Language Abilities*:

English

French

Oral

Written

* Please indicate proficiency with corresponding letters: **Excellent**, **Good**, **Fair** or **Nil**.

6. Please provide a brief statement outlining your background field(s) of specialty and particular areas of interest in Canadian Studies, and attach copies of your curriculum vitae and the list of your publications.

7. Please list any awards previously received under this program or the Faculty Enrichment Program (FEP).

Program (FEP or FRP) and topic :

Date of study visit in Canada (month/year):

SECTION D: BUDGET AND FUNDING SOURCES

(FRP)Please provide an itemized budget in Canadian currency:**Anticipated Expenditures** (see section IV)

Direct costs, such as:

Use of equipment

Books & materials

Secretarial services

Other (specify):

Anticipated IncomeFinancial assistance requested
under this program

Other funding sources*

Specify:

If applicable:

International airfare

to and from Canada

Living expenses

while in Canada

(weeks @ \$900)

Total* Please indicate whether the other sources
of funding are:

in cash

in kind

Total

If travel to Canada is proposed, indicate:

1) Reasons why travel to Canada is necessary for the purposes of the research project.

2) Anticipated dates of departure and return (or date of termination of portion of trip supported by a Faculty Research Award):

3) Proposed program of visits in Canada, ensuring that access to relevant archives will be permitted:

Institution/Centre/Individual

Location

Proposed dates

SECTION E: ACCEPTANCE OF THE CONDITIONS OF AWARD**(FRP)**

I confirm that I, _____, am a member
(Name, printed)

of the academic or research staff at:

(Name of higher education institution or research and policy planning institute)

If I am granted an award for the Canadian Studies publication purposes described in this application I agree:

- a) to make all the necessary arrangements relating to the research project;*
- b) to carry out the proposed research, for which I am personally responsible, and which is neither part of contractual or commissioned research, nor a part of my formal program of studies leading to a degree and is not linked to the compilation of my PhD thesis;*
- c) to provide two copies of a manuscript, of publishable quality and the length of a normal scholarly journal article, produced as a result of an award, and a one page summary thereof in English or French, not later than March 1st of the financial year (April 1 to March 31) following the financial year in which the award was made;*
- d) to make every attempt to publish the research on Canada;*
- e) to complete and submit a "Final Instalment Claim Form" in order to receive the second and final instalment of the award.*

I understand that, should my research project include a trip to Canada, medical insurance coverage while in Canada is my personal responsibility.

Signature of Applicant

Date



Final Installment CLAIM FORM Canadian Studies FRP Award

Full name and address where second installment is to be sent:

First Name:

Last Name:

Address:

Title of article:

FRP awarded: (m/y):

Plans/Prospects for the publication of the enclosed manuscript

Submitted and accepted for publication by (Publisher):

Is this a refereed journal? (yes/no):

Date of probable publication: (m/y):

OR

Submitted and acceptance pending, to the following:

Publisher:

Is this a refereed journal? (yes/no):

Response expected (m/y):

Documents enclosed



Article:

Copies of relevant correspondence with publishers

Report on research visit to Canada

Other:

Signature: _____

Date: _____